



Vendor Information

The Woofstock Dog Show (Contra Costa County Kennel Club) cordially invites you to be a part of our all-breed dog shows and specialties.

Note that this year Woofstock will be only three days – One day of Specialties and two days of all breed shows. We expect all 3 days to be just as well-attended as our 4-day show, but we have still reduced our pricing by 20%.

Please return the Vendor Application form along with your check and a copy of your California resale number by May 1st. Your resale number will be checked with the California Department of Tax and Fee Administration.

The City of Vallejo is now requiring a business license for all businesses, even at Woofstock. To start, go to the web site

<https://vallejo.hdlgov.com/Apply/GettingStarted/BusinessLicense>.

Scroll down to where it says: **New Business License Application**. That will outline the steps that need to be done. Next, Click on the "Begin >>" button at the top or bottom of the page. Then begin to fill out the application. In the drop-down box after "Business Type," select "Vendor, Temp..." near the bottom of the list. That will allow you to get a short term license which will expire at the end of the month. If you are having trouble with this call (707) 302-6074 for help. The cost of this should be in the \$30 range. You will need to print out your license and keep it in your booth at all times.

Vendor space is limited and **by invitation only. No reservations will be made without payment in full.** If you have downloaded this form from the website, space availability is not guaranteed. Please contact the vendor chair to verify availability. The shows will be advertised and open to the public. We average 2500 entries per day. Booth space is assigned at the discretion of Vendor Chair and is **based solely on the arrival of your check by the above date.** The club does not furnish shade, covers, chairs or tables. These items will be your responsibility. Please advise us if you will not be able to have your booth open all three days.

*****Please note: No vendors are allowed to sell tie dye T shirts, sweatshirts, or hoodies. Anyone selling them will be asked to remove them.**

*****VENDOR DECORATION CONTEST FOR BEST DECORATED BOOTH ON "TIE DYE SATURDAY!" Judging begins at 10:00 am on Saturday. Prize is the value of a 10 x 10 booth space for next year. GOOD LUCK TO ALL!**

The Solano County Fire Department enforces fire safety regulations at the Solano County Fairgrounds. They have imposed the following requirements for tents and canopies used by the Woofstock show, its vendors and exhibitors.

PLEASE NOTE THE FOLLOWING DEFINITIONS AND REGULATIONS. We will need to know the size and type of either tent or canopy you intend to use.

TENTS: Tents are defined as “temporary structure, enclosed or shelter constructed of fabric or pliable material supported by any manner except air of the contents it protects”. (Has sidewalls or drops on over 25% of perimeter)

CANOPIES: Canopies are defined as “temporary structure, enclosure or shelter constructed of fabric or pliable material supported by any manner except air or the contents it protects without sidewalls or drops on 75% or more of the perimeter.”

A Fire department permit is required to erect tents 200 square feet or over or any canopy 400 square feet or over. As we have to apply for the permits, we will need to know the size and type of structure you intend to use. If your shelter falls into the above categories requiring a permit, you will need to provide a fire extinguisher with a minimum rating of 2A-10BC. All tent, canopy and interior decorative fabric is required to be flame retardant in accordance with State Fire Marshall standards (Uniform Fire Code 3205). **Smoking is prohibited in all tents and canopies!** We thank you in advance for your understanding.

Approximately two weeks prior to the shows you will receive a map of the fairgrounds with your booth space number and location.

Set up times: Thursday June 5th 8:00 am to 8:00 pm

Vendor booth sales hours: Friday-Sunday 7:15 am to 6 pm

We ask that you unload and remove your vehicles as quickly as possible to minimize interference with other show set up activities. All vehicles **MUST** be off the show grounds by 7:15 am. We will be on the show grounds to assist you on Thursday from 8:00 am and Friday through Sunday 7:15 am to 6:00 pm. Absolutely **NO** space swapping, changes or subletting of spaces is allowed. Access to the fairgrounds for take-down and loading out will not be available until after the groups are finished on Sunday. **THIS WILL BE STRICTLY ENFORCED.** Before leaving on Sunday we ask that you remove all boxes and trash from your areas and place them in the dumpsters provided.

Again, please note that your completed form, check and copy of your resale permit must be returned by May 1st.

Failure to submit the above items by this date may result in not being able to participate. Thank you in advance for your cooperation.

We do try to ensure a successful three days and look forward to having you as part of our shows. If you have any further questions, please do not hesitate to email or call the vendor chair.

Thank you very much,

John Roberts – WOOFSTOCK VENDOR CHAIRPERSON

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Cell for Vendor Business Only (916) 365-2679